KEBLE COLLEGE, OXFORD

RESEARCH FELLOW AND TUTOR (RFT) IN ENGINEERING SCIENCE

The College proposes to elect a Research Fellow and Tutor (RFT) in Engineering Science for a period of four years from 1 January 2021 or as soon as possible thereafter. This is a fixed-term, non-renewable appointment subject to the completion of an initial probationary year. Scholars in receipt of another source of income, for example from a post-doctoral position or departmental lectureship and who would like a college association, are welcome to apply.

FURTHER PARTICULARS

1. The College

Keble College typically admits twelve undergraduates per year to read Engineering Science. At graduate level, there are currently twenty-six students registered for higher degrees in Engineering Science.

Tuition in Engineering Science is currently provided and organised by the Tutorial Fellows, Professor Stephen Payne and Dr Felix Leach, and the current Research Fellow and Tutor, Dr Wahbi El-Bouri.

2. Duties

Applicants should have research expertise in Engineering Science, interpreted broadly. They are expected to carry out research of high quality.

The successful candidate will be expected to provide four hours of tutorial teaching per week, averaged over the three terms. Some preference may be given to persons whose interests and teaching capacities complement those of the existing Fellows, with a view to enhancing teaching provision in the College. Some preference may therefore be given to those able to carry out undergraduate tutorial teaching across a broad range of subjects across the first two years of the Oxford MEng degree course, with a preference for teaching in P2/A2 (electrical, electronic and information engineering) and/or P3/A3 (structures, materials and dynamics).

Further details of the course may be found on the Faculty website (http://www.eng.ox.ac.uk/study-here/undergraduate/engineering-science). In addition, the person appointed will be required to set and mark College examinations, participate in undergraduate admissions, assist colleagues with the routine administration of Engineering Science teaching and the pastoral care of undergraduates reading Engineering Science.

3. Duration

The election will be for four years without extension. The position is subject to satisfactory completion of a one-year probationary period.

4. Stipend
The Fellowship may be held at the same time as a University position such as Departmental Lecturer or a compatible postdoctoral post. The total remuneration for the post will be £10,458 (current rate, reviewed annually). In addition, an academic allowance of £352 p.a. will be available.

5. Facilities

The RFT will not be a member of the Governing Body, but will be a full member of the Senior Common Room and be entitled to lunch and dinner at the Common Table. A shared teaching room will be available.

6. Selection Criteria

The College’s selection criteria for this post are as follows:
   i. A strong research record appropriate to the stage of the candidate’s career with evidence of, or evidence of potential for producing, high quality research in Engineering Science.
   ii. Evidence that the appointee would benefit from this as a career development post.
   iii. Ability to carry out undergraduate tutorial teaching as specified above.
   iv. Ability to undertake pastoral responsibilities and assist with other aspects of the subject’s administration as specified.

6. Pension

The RFT will be eligible to join the Universities Superannuation Scheme.

7. Leave

The RFT will not be entitled to sabbatical leave.

8. Equal Opportunities Policy

Keble College is an equal opportunities employer. Keble College will work to remove any barriers, real or perceived, which might deter people of the highest quality from applying to the College as staff. It is the College’s policy that no prospective, current or former member of staff will be treated less favourably than any other, whether before, during or after their employment at the College on one or more of the following grounds, save in so far as such treatment is within the law and determined by lawful requirements (e.g. a requirement for personal care by a member of the same sex): age; belief; disability; ethnic origin; gender reassignment; marital status; nationality; national origin; parental status; race; religion; sex and sexual orientation.

All data supplied by applicants will be used only for the purposes of determining their suitability for the post and will be held in accordance with the provisions of the Data protection Act 1998 and the College’s Data Protection Policy. Note that if the person appointed to the post is a migrant sponsored under the UK’s points-based migration system,
we are required to retain the applications of all shortlisted candidates for one year or until a UK Border Agency compliance officer has examined and approved them, whichever is the longer period.

To comply with UK employment legislation successful candidates will be required to provide documentary evidence of his or her eligibility for employment before starting work with the College. Applications are welcome from all nationalities, but candidates applying to work in the UK through the new visa and immigration system should note that the salary for this post is less than £20,480 p.a.. Further information is available at https://www.gov.uk/browse/visas-immigration/work-visas.

Oxford welcomes applications from candidates who have a disability. These documents will be made available in large print, audio or other formats on request. Applicants invited for interview will be asked whether they require any particular arrangements to make the interview more convenient and effective for them.

Applications are particularly welcome from women and black and minority ethnic candidates, who are under-represented in academic posts in Oxford.

9. How to apply

Candidates must submit all application materials via email, to Mrs Trish Long, Warden’s PA, trish.long@keble.ox.ac.uk.

Applications must include:
- A covering letter, which should include a list of subjects on the Oxford syllabus for Engineering Science on which candidates are currently able, or would be able with preparation to give undergraduate tutorials.
- A full curriculum vitae including a list of publications.
- The names and addresses of two referees. Candidates should ask their referees to write directly to trish.long@keble.ox.ac.uk, by the deadline given below, and should supply each referee with a copy of these further particulars. The College and wishes to take this opportunity to thank in advance those referees who write on behalf of applicants. Any candidate who would prefer one or more of their referees only to be approached in the event that he or she is long-listed or called for interview should state this in their application, alongside the details of the relevant referee(s).

The deadline for receipt of application is 12 noon on 26th November 2020. It is anticipated that interviews for this post will be held in the week beginning 7th December.

All applicants are asked to fill in an Equal Opportunities Monitoring Form to help us fulfil our duties as an equal opportunities employer.