

Terms and Conditions 2021-22

Keble Gym (Main Site and HB Allen Centre)

1. The Facilities

1.1 The Facilities are located in the basement of the Clocktower on the Main Site ("the Clocktower Gym") and the basement of the HB Allen Centre ("the HBAC Gym")

2. The College

2.1 The College shall, through the Clocktower and HBAC Gym Committees, manage and operate the Facilities and matters in relation to them.

3. The Committees

- 3.1 The Committees shall consist of a minimum of four members: the President, the Secretary and at least two other members. Each Committee should reflect the composition of the membership and there should ideally be an equal male/female balance on each Committee.
- 3.2 Current gym members will be invited each Michaelmas term by email to note their interest to serve on the respective Committees for a full academic year.
- 3.3 The Committees will be supported by the Bursar and MCR/JCR Presidents and such other members of the College and the HBAC community as it wishes to co-opt.
- 3.4 The Committees may only alter the terms and conditions if all members of the Committee concur and the alteration is authorised by the Bursar.

4. Funding

4.1 Both Gyms are funded by membership fees and such other sources of funding as each Committee may attract.

5. Membership

- 5.1 Membership of the Clocktower Gym is open to all current undergraduate students of the College, members of the SCR and staff working on the Main Site.
- 5.2 Membership of the HBAC Gym is open to current graduate students of the College, members of the SCR, members of ORI, OIC and OSI and its affiliated companies, and staff working at HBAC.
- 5.3 Any member of the College (including staff) wishing to become a member of a Gym must complete an online application form, pay the membership fee and complete the induction program.
- 5.4 Any eligible non-member of the College wishing to become a member of the HBAC Gym must complete a Disclaimer Form available on the College's website at <https://www.keble.ox.ac.uk/wp-content/uploads/Gym-Disclaimer-Form.pdf>.

5.5 The membership fee shall be set by Governing Body at the start of each academic year and shall be charged to battels or, in the case of non-members, be paid by online transfer.

5.6 The induction program shall be defined by the Committees and reviewed annually.

5.7 The Bursar shall, following consultation with the Committees, have the power to authorise use of the Gym(s) by non-members.

5.8 The Committee may, at its sole discretion, exclude any member for any length of time if it determines that the member has acted irresponsibly or in disregard of Gym rules.

6. Members' List

- 6.1 The Committees will maintain an up-to-date list of members of each Gym. Copies will be held by the Bursar's P.A.
- 6.2 Use of either Gym by non-members is, subject to clause 5.7, strictly forbidden. Any member who becomes aware that a non-member is using the Gym has a duty to report this immediately to a member of the Committee. Failure to do so will result in that member's exclusion.

7. Use of the Facility

- 7.1 Opening hours for both Facilities will be determined by the Committee (currently 7am to midnight). Access for Housekeeping is required to both Facilities, on a daily basis, for cleaning.
- 7.2 No more than **20** people may use the Graduate Gym at any one time. The Committees will make arrangements to control access as necessary.
- 7.3 The Clocktower Gym Committee may assign certain times for the priority use of its Gym by College sports teams. Such teams may include graduate as well as undergraduate members, provided that all are Gym members. Team training sessions are not permitted at peak periods i.e. between 8am to 11am and 5pm to 7pm.

A Team Training Booking Form is available online at: <https://www.keble.ox.ac.uk/current-students/sports-and-gym/team-training-session-form/>. Two full working days' notice is required prior to a training session. Clocktower Gym members will be notified in advance a team training session. The team organizer or sports captain of the team training session is responsible for ensuring that noise levels do not disturb other members of the College.

- 7.4 No amplified music may be played in either gym.
Personal music players such as iPods, MP3 and mobile phones may be used by gym members but only through personal headphones.
- 7.5 Access to both facilities is via a programmed University Card or Fob.
- 7.6 Each Gym member should access the facility using their own bod card/Fob at the card reader and should not enter with a fellow member. In the event of an emergency access reports are run from the card reader security system.

8. The Equipment

- 8.1 Members must follow the instructions provided at induction when using Gym equipment.
- 8.2 Any equipment failures should be reported to a member of the relevant Committee or the Porters immediately.
- 8.3 If equipment is moved, i.e. benches and free weights, they must be returned to its original place, i.e. free

weights to the rack(s) provided. Free weights must not be left on the floor, causing hazards.

Spot checks will be carried out. If the Gym is untidy, all those present in the Gym at the time of the check will incur a fine, regardless of who created the mess. Members who are found responsible for not returning weights to the racks will also be fined. Members who continually ignore this rule may be banned.

9. Limitations of Liability

- 9.1 The member acknowledges that the College's obligations and liabilities in respect of the Facility are exhaustively defined in this agreement.
- 9.2 The College accepts liability for repairing the equipment.
- 9.3 The member is responsible for the consequences of any use of the Facility.
- 9.4 The member is responsible for checking the equipment of the Facility for damage prior to use.