## **Keble College IT Information**

It is strongly recommended that where possible students bring their own computer to the College. Each student room within College has a network socket that will connect their computer to the College network and the Internet. This requires that your computer is equipped with an Ethernet port, or through the use of an adapter. Wi-Fi connections are also available throughout much of the College and elsewhere in the University. Students are not permitted to connect their own wireless access point, network switch or router in their room.

There are chargeable printing and copying facilities available within both the main College site and at the H B Allen Centre.

Students living outside College should check whether any network connection is available. Students living in private accommodation may need to sign up to a broadband service. You must check with your landlord before doing so, and be aware that many Internet service providers will insist on at least a 12 month contract.

University IT Services provides, amongst many other central computing facilities, an online shop which can provide access to a number of software packages for free or at academic pricing – however you won't be able to make use of the shop until you have started at Oxford and have received your University identification card.

## **Viruses and Security**

You are required to have up-to-date anti-virus software installed on your computer at all times, and to keep your computer up to date with security updates. New viruses and malicious software are created and discovered continually, so anti-virus software quickly becomes out of date unless it is kept current. The University has site licenses for anti-virus software which can be installed free of charge. Without anti-virus software the IT Department may be unwilling to spend much time helping you when your computer becomes infected.

You are not permitted to run any service such as a web server on your computer without permission, or to use any form of file sharing service for illegally downloading or exchanging copyright material such as music or films. If caught doing so, you may face disciplinary measures and will be fined.

Anyone found trying to break into other systems, bypass security measures, distribute illegal or offensive material or otherwise abuse the network or any computing facilities will be dealt with appropriately.

Use of any computing facilities available within the University or connecting your computer to the network implies that you have read and agree to abide by the rules of computer use laid down by the College and University.

## Social Media

Communication via social media, especially when interacting with accounts set up in the name of the College, or attributable to the College, should be treated as an extension of the Keble community, with users remaining respectful and mindful. Individuals should not publish any information or material which discriminates against any of the protected characteristics as outlined in the Equality Act 2010, nor publish any personal information on individuals which might contravene data protection laws.

If you have any questions concerning computer usage at Keble then please contact us and we'll try to help.

Tel: 01865 272788

Email: it-support@keble.ox.ac.uk

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